

OFFICE OF FINANCE
 200 North Spring Street, Room 220, Los Angeles, CA 90012
 Departmental Website: <http://finance.lacity.org/>

**Mail
Stop**

GENERAL INFORMATION

Business Taxes, Police, Fire, and Tobacco Retailer Permits **844 663-4411
(Toll Free)**

| | | |
|-----|--|--------------|
| 766 | EXECUTIVE DIVISION Room 220 | |
| | Director of Finance / City Treasurer, Diana Mangioglu | 213 978-1774 |
| | Executive Administrative Assistant III, Vacant | 213 978-1774 |
| | Assistant Director, Nicole Bernson | 213 978-1776 |
| | Assistant Director, Carl Sampson | 213 978-1531 |
| | Chief Investment Officer, Tom Juarez..... | 213 978-4039 |
| | Executive Administrative Assistant II, Monica Castaneda..... | 213 978-1775 |
| 766 | ADMINISTRATIVE SERVICES DIVISION Room 220 | |
| | Chief Management Analyst, Vacant..... | 213 978-1757 |
| | Senior Management Analyst II, Vacant..... | 213 978-1740 |
| | Senior Management Analyst I, Conroy Gibson | 213 978-1543 |
| | Management Analyst, Rosette Peralta..... | 213 978-1557 |
| | Management Assistant, Kim Harris | 213 978-1777 |
| | FAX | 213 978-1760 |
| 766 | PERSONNEL SERVICESRoom 220 | |
| | Acting Personnel Director, William (Bill) Gomez | 213 978-1766 |
| | Senior Personnel Analyst, Vacant | 213 Pending |
| | Management Assistant, Sahar Ghaffari | 213 978-1763 |
| | Management Assistant, Megan Houze | 213 978-1768 |
| | Personnel Records Supervisor, Tina Rodriguez | 213 978-1745 |
| | Senior Admin. Clerk, Jennie Figueroa..... | 213 Pending |
| | FAX | 213 978-1752 |
| 170 | FISCAL AND PERFORMANCE MANAGEMENT DIVISIONRoom 155 | |
| | Revenue Manager, Andrew Kaplan | 213 978-3129 |
| | Senior Management Analyst II, Avo Davidian | 213 978-1758 |
| | Senior Management Analyst I, Vacant..... | 213 978-1554 |
| 170 | CUSTOMER SUPPORT DIVISIONRoom 101 | |
| | Chief Management Analyst, Sandra Ocon..... | 213 978-3087 |
| | Principal Tax Compliance Officer, Brent Santos | 213 978-7763 |
| | Exemptions | 213 978-3050 |
| | Vendor Registration Information | 844 663-4411 |
| | Contact Center | 844 663-4411 |
| | Principal Tax Compliance Officer, LaRonda LaMothe..... | 213 978-1520 |
| | Tax Compliance Officer III, Shadonna Williams | 213 928-9584 |
| | Tax Compliance Officer III, Daniel Villaneda..... | 213 978-0838 |
| | Principal Clerk, Tosha Joseph | 213 978-1513 |
| | Customer Service Specialist II, Erika Morris..... | 213 378-3705 |

Mail Room / Special Desks

Administrative Clerk, Rosa Hernandez..... 213 978-0784
Administrative Clerk, Cynthia Garcia 213 978-3050

170 **Branch Office Locations and Hours of Operation**

City Hall, 200 N. Spring St., Room 101, Los Angeles 90012..... 844 663-4411
(use Main Street Entrance)..... (Toll Free)
Tax Compliance Officer III, Benjamin Ortiz 213 978-0749
Customer Service Specialist II, Cassandra Rosser..... 213 978-1539
Hours: CLOSED TO THE PUBLIC; Payments by appointment only (03-02-21)

Cannabis Regulation Support Public Counter Unit..... 213 978-1540
Tax Compliance Officer III, Vacant (contact Brent Santos)..... 213 978-7763
Customer Service Specialist II, Vacant 213 978-1540
Hours: CLOSED TO THE PUBLIC; Payments by appointment only (03-02-21)

164 **Van Nuys**, 6262 Van Nuys Blvd., Room 110, Van Nuys 91401..... 844 663-4411
..... (Toll Free)
Tax Compliance Officer III, Monica Gallegos 818 374-6877
Customer Service Specialist II, Vacant 818 374-6880
Hours: Monday, Tuesday, Thursday, 8:00 a.m. - 4:00 p.m.;
Wednesday 9:00 a.m. – 4:00 p.m., M, T, W, TH closed 11:30 a.m. - 12:30 p.m.
Fridays – CLOSED (effective 03-02-21)

165 **West L. A.**, 1828 Sawtelle Blvd., # 102, Los Angeles 90025 844 663-4411
..... (Toll Free)
Tax Compliance Officer III, Jorge Enciso..... 310 575-8204
Customer Service Specialist II, Akiva McGee..... 310 575-8203
Hours: CURRENTLY CLOSED TO THE PUBLIC (03-02-21)

- **Visa and Mastercard are accepted at branch offices.**
- **Refer to our website, www.finance.lacity.org, to file Business Tax Renewals online and for answers to many questions.**
- **Personal Computers are available for public use at public libraries throughout the City to access the Internet.**

750 **ACCOUNTING DIVISION**.....Room 220
Dept. Chief Accountant III, Tiffany Liaw 213 978-1742
Principal Accountant II, Vacant..... 213 978-1739
Senior Accountant II, Peter Hoang 213 978-2614
Senior Accountant II, Laurie Simonds..... 213 978-1760
Cash Reconciliation Unit 213 978-1724
LATAX Deposits Reconciliation Unit..... 213 978-1876
Payroll 213 978-1538

750 **TREASURY SERVICES DIVISION**.....Room 201
Treasury – General Information 213 978-1700
Treasury requests and inquiries, e-mail cashtreasury@lacity.org
Director of Treasury Services, Saul Romo..... 213 978-1733
Financial Manager, Dru McMackin 213 978-1596

Banking Operations / Cashiering / CEO Support

| | |
|---|--------------|
| Management Analyst, Russel Fujii..... | 213 978-1706 |
| Management Analyst, Svetlana Ramirez..... | 213 978-1596 |
| Management Assistant, Tamar Fowler..... | 213 978-1746 |
| Accounting Clerk, Vanessa Lopez..... | 213 978-1522 |
| Accounting Clerk, Gilda Olivares..... | 213 978-3088 |
| Wire Transfer Requests..... | 213 978-3088 |
| Cashiers (Room 201)..... | 213 978-1713 |

Account Analysis

| | |
|------------------------------------|--------------|
| Treasury Accountant I, Vacant..... | 213 978-1738 |
| Accounting Clerk, Vacant..... | 213 978-1714 |

Merchant Services/PCI Compliance

| | |
|---|--------------|
| Fiscal Systems Specialist, Vacant | 213 978-1735 |
| Treasury Accountant I, Alberto Valmeo | 213 978-1735 |

Debt Management / Municipal Bond/ Street Bond Administration

| | |
|---------------------------------------|--------------|
| Treasury Accountant, Irene Chung..... | 213 978-1736 |
| Accounting Clerk, Ruchila Perera..... | 213 978-1730 |

750 **INVESTMENT DIVISION**.....Room 201

| | |
|---|--------------|
| Senior Portfolio Manager, Philip Marr | 213 978-1723 |
| Portfolio Manager I, Claudia Wang | 213 978-1721 |
| Portfolio Manager I, Anita Brar | 213 978-1720 |
| Portfolio Manager I, Albert Chang..... | 213 978-1722 |

283 **BILLING AND COLLECTION DIVISION**.....Room 1225

| | |
|--|--------------|
| Chief Tax Compliance Officer, Adrine Temuryan..... | 213 978-1781 |
|--|--------------|

Citywide Collection Unit

| | |
|--|--------------|
| Principal Tax Compliance Officer, Victor Salaiza | 213 675-6953 |
| Tax Compliance Officer III, Alfred Del Real | 213 978-1503 |

Special Projects Unit

| | |
|--|--------------|
| Principal Tax Compliance Officer, Victor Salaiza | 213 675-6953 |
| Tax Compliance Officer III, Brad Kirkland..... | 213 978-2821 |

Billing and Renewal Unit

| | |
|--|--------------|
| 1200 West 7th Street, 1st Floor, Los Angeles, CA 90017 | |
| Principal Tax Compliance Officer, Monika McKnight..... | 213 922-9600 |
| Tax Compliance Officer III, Vacant | 213 922-9643 |
| Renewal Processing, Vacant..... | 213 922-9634 |
| Accounts Receivable, Daniel Redick | 213 922-9686 |
| ACH Payments..... | 213 922-9690 |

178 **TAX AND PERMIT DIVISION**

| | |
|--|--------------|
| 1200 West 7th Street, 7th Floor, Los Angeles, CA 90017 | |
| Chief Tax Compliance Officer II, Robert Lee | 213 928-9002 |
| Senior Clerk Typist, Michele Cheng..... | 213 744-9797 |

178 **Audit Section**

| | |
|--|--------------|
| Chief Tax Compliance Officer I, Kathleen Ho..... | 213 928-9239 |
| Tax Audits | 213 928-9232 |
| Audit Billing | 213 928-9232 |

| | | |
|-----|---|--------------|
| 178 | <u>Field Enforcement Section</u> | |
| | Chief Tax Compliance Officer I, Yestera Kachanyan | 213 744-9742 |
| | Business Taxes, Fire Permits and Police Permits..... | 844 663-4411 |
| | Assessments | 213 744-9750 |
| | Business Tax Liaison, PO Box 53200, Los Angeles, CA 90053-0200 | |
| | FAX | 213 928-9390 |
| | E-Mail: finance.taxliaison@lacity.org | |
| | Whistleblower Program | 213 744-9727 |
| 178 | SYSTEMS DIVISION | |
| | 1200 West 7th Street, 7th Floor, Los Angeles, CA 90017 | |
| | Director of Systems, Ray Uyemura..... | 213 928-9092 |
| | Senior Systems Analyst II, Vacant..... | 213 928-9091 |
| | Senior Systems Analyst II, Mark Choi..... | 213 928-9079 |
| | <u>Tax Code Analysis / CPRA Requests</u> | |
| | Tax Compliance Officer III, Vacant | 213 928-9082 |
| | Tax Code Review | 213 928-9082 |